STEERING COMMITTEE MEETING
March 12, 2014

The meeting was called to order at 3:45 pm by Amy Ratliff, President.

Minutes from February 13th were approved with the revision of the year.

Officer Reports:

President: Amy Ratliff
- Encourage members to attend the March meeting. We will be electing officers and voting on the proposed resolution.
- Career Connections an ad hoc committee that is sponsored by the PSA was put on hold for a semester due to lack of participation by professional staff.
- Thanks to Rebecca Royen for the March Newsletter.

President-elect: Jennifer Clark
- Steering Committee will meet next month on April 9th at 3:30 pm.
- General Assembly will meet on March has been moved to March 26th at 3:30 pm in 1013 SERC due to Spring Break.
- Encourage members of the PSA to consider taking a leadership role in upcoming election.

Past-President: Sonya Dunkin - Absent

Secretary: Cheryl Rosamond – No report.

Treasurer: John Chambers – Absent.

Historian: Julie Elmore – Absent.

Parliamentarian: David Brown – No report.

Committee Reports:

Ad hoc Scholarship: Jennifer Clark – No report.
Professional Development: Lynn Tobola

- The committee will meet later in the month to prepare for the OPA.

Staff Life: Stephanie Linard

- The committee will meet in April to review information they have gathered on other SEC schools and the benefits offered to the Faculty and Staff.

Technology and Web: Kim Smalley – Absent

Nominations and Elections: Nancy Holmes Absent

- As of 3/12 at 10:45 am, there are 290 completed ballots out of 418 ballots that were started; only the complete ballots will be counted. Once the Qualtrics is closed on 3/13, Nancy Holmes will review the data and send the information to Amy Ratliff and Jennifer Clark for Jennifer to contact the people elected.
- Additionally, please send Nancy Holmes any nominations for PSA Officers. The three positions to be filled are President-Elect, Secretary, and Treasurer. All nominees must be classified as UA Professional Staff and have one year of service in the PSA. At the March meeting, Amy will announce the position and overview of the role. Amy will then ask Nancy to read off any nominations that have been submitted for the positions then Amy will then ask for additional nominations from the floor. If there are no additional nominations, Amy will conduct a voice vote for each of the positions. If there are additional nominations, the Assembly will proceed with a paper vote for the positions with multiple nominations. The Nominations and Elections Committee will tally the votes and give them to Amy who will announce the winners.
- Finally, the Steering Committee really needs to push attendance at this meeting as we need a quorum to vote for officers.

Communications and Public Relations: Rebecca Royen

- Currently have 18 nominations for the OPA.

Service and Outreach: Mary Thornton

- Will email a list of needed items to be included in the reminder email for GA.

Assembly Operations: David Brown – No report.

Old Business: None

New Business: None

Announcements:

- Steering Committee: April 9th at 3:30 p.m. Southlawn training room.
- PSA General Meeting: March 26th at 3:30 p.m. 1013 SERC

Adjourned at 4:27 pm.