ASSEMBLY MEETING
February 18, 2010

The meeting was called to order at 3:05 p.m. by Jill Beville, President.

Roll Call: The roll was taken by sign-in. 45 members were present at meeting.

January minutes corrections included Service & Outreach Committee report, 36 pints of blood, not 14 pints. Also, Holly Hallman was representing Julie Elmore, not Ember. A motion was moved by Dave Brewer to approve the minutes. David Brown seconded the motion. The January minutes were approved as corrected.

Officer/ Committee Reports:

President: Jill Beville
Jill welcomed the visitors from the OCT committee. Several members joined us to learn what the PSA does and how a typical meeting is conducted.
Jill asked John Hawkins, chair of the OCT ad-hoc committee, for a report of the meeting about the OCT request to join PSA. John reported that the meeting with the OCT Committee was very successful. The conversation showed that the OCT Committee is very interested in forming their own group independent of the PSA. The PSA ad-hoc committee expressed their commitment to helping the OCT develop a group that will best fit their needs. The OCT Committee will meet again independently and come back to the group with specific requests for assistance in their endeavor.

President Elect: Reata Strickland
Reata shared her experience with the two students she was assigned to mentor through Career Connections. Everyone’s experience will be different, and that is ok. Career Connections emails have been distributed for comments on the program. Reata will compile a report with the results.
Reata brought some flyers promoting the Outstanding Professional Award nominations. Please take some and post in your area to encourage nominations. The winner of the OPA will receive a year free membership to the Rec Center and a Bama Dining card worth $80.00.

Past-President: Cali Davis
No report.

Secretary: Kristina Hopton-Jones
Please make sure you sign-in before you leave if you have not already done so.

Treasurer: John Chambers
No report.
Parliamentarian: David Brown  
No report.

Historian: Randy Mecredy  
No report.

Web: Donald Malone  
No report.

Staff Life: Tom McLeod  
The committee did meet, but there is no report. They are working on a couple things and will report later when they have details.

Service and Outreach: John Kasberg  
The committee met on February 3 and will meet again on March 3. The committee is working on a project with the Arboretum and Brewer Porch. They will have a garden at the Arboretum for the children at Brewer Porch to tend to. This will be a great learning and bonding experience for the children. John is rolling off the PSA this year and encourages any S&O members who will stay on to consider stepping up as the chair.

Professional Development: Travis Railsback  
The committee met and is continuing to firm up the mentoring round table. Ivy Bradley will be the mediator for this program. The text that will be used for this program is, *Mentoring That Makes a Difference* by Linda Phillips. This session date has not been confirmed, but it will take place in either March or April. Enrollment for this group will be held on-line.  
The Outstanding Professional Award survey is complete and ready to go out.

Technology: John Hawkins  
The committee is reviewing the 2010 ballot and assisting with implementation of voting process. They are working on possible enhancements to make the election process more transparent.

Nominations and Elections: interim chair- Kristina Hopton-Jones  
The deadline for nominations for department representatives was February 15. The ballot is now complete and being reviewed by the Technology Committee. Letters will go out next week with instructions on how to vote. Please encourage co-workers to self-nominate if your department has representative vacancies with no nominations. Election for PSA officers will be at the next meeting on March 25. Please let a current officer know if you are interested in running for an officer position. Nominations will be taken that day also.

Communications: Allan Guenther  
The committee is working on a PSA Newsletter. They are using Mail Chimp for this program and Reata is helping designing a header for the newsletter. The group discussed possible delivery dates, and it was determined that sending a copy at the end of January, October, and either in June or July would be the best plan.
Assembly Operations: Mark Foster
   No report.

New Business:
   Mary Thornton who is a member of the Faculty Staff Benefits Committee shared some information from the most recent meeting
   Mary is also on the University Libraries Committee and announced that the first floor renovation is complete.
   Julie Elmore who is a member of the Campus & Student Life Committee said the committee reviewed the Chalking Policy on campus. Students must be in a recognized on-campus organization to chalk, and only on the gray, sidewalks, no pavers. The chalk must be washable, and the organization adviser must be aware or the chalking text. The committee also has recommendations for the elections manual but the committee has not had enough members to vote yet. The committee is reviewing the discrimination policy due to the request for inclusion of gender identity.
   Janet Griffith who is a member of the International Education Committee had an informational item to share with the assembly. The committee discussed the Capstone International efforts to recruit faculty from foreign countries. Student recruitment numbers are up for international students.

Announcements:
   Steering Committee: March 11, 3:00 p.m. Housing Conference Room

   PSA General Meeting: March 25, 3:00 p.m. 205 Gorgas Library

Adjourned at 3:40 p.m.