March 24, 2011
Minutes

The meeting was called to order at 3:03 p.m.

Reata introduced our guest speaker, Paige Miller, Campus Violence Task Force Coordinator from the Women’s Resource Center. Paige asked the assembly to adopt a resolution making April Sexual Assault Awareness month at UA. Paige read the resolution, there was discussion, a motion was made to adopt the resolution, the motion was seconded, and the assembly unanimously approved the resolution.

Reata asked if there were any changes necessary to the February minutes. None were needed, a motion was made to approve the minutes as written, the motion was seconded, and the assembly unanimously approved the February minutes as written.

Officer Reports

- President- Reata Strickland
  - Reata met with President Witt to the Mark Foster Professional Scholarship. President Witt pledged to match the donations, dollar for dollar. Therefore, the PSA is responsible for raising $10,000 in the next 5 years to ensure an endowed scholarship.
  - President and Mrs. Witt also made a private contribution to the scholarship. The total raised so far is over $800.
  - The scholarship will provide $1,000 to the recipient, not $1,200 as was previously announced.
  - Tom and Reata met with Dr. Gilbert to update her on accomplishments of the PSA in the last year. Dr. Gilbert was pleased with the things the PSA has done, she knew about the success of Web for Dummies, and pledged her continued support of the PSA.

- Past President- Jill Beville
  - Reata expressed her appreciation for Jill and the work she has done on behalf of the PSA. Reata said it was a pleasure working with her.
  - Jill was not able to attend the Faculty Senate meeting in March. Jill will attend the April meeting and report back at the next general assembly meeting.
  - Reata announced that Jill will continue next year as the Faculty Senate representative at the request of Tom McLeod.

- President-Elect- Tom McLeod
  - Reata said that Tom was always available whenever she needed him and she has enjoyed working with him and knows he will be an excellent PSA President in the year to come.
  - Tom wanted to explain the decision to ask Jill to continue in her role as Faculty Senate Representative. Historically, the past-president has been the FS representative, however, Reata requested to continue to work with the Professional Scholarship committee, so Tom asked Jill to continue as FS representative.

- Secretary- Kristina Hopton-Jones
  - Reata expressed her appreciation to Kristina for her commitment to the PSA in the role as secretary.
  - No report.
Treasurer - John Chambers
  o Reata made some humorous comments about John, but seriously, thanked him for his service and dedication to the PSA in the role as treasurer.
  o John presented the yearend financial report. Total expenditures for the previous year were $1,752.32.

Parliamentarian - David Brown
  o Reata thanked David for always guiding her in the rules of order for meetings and told him she would pass on the valuable book of order to Tom.
  o No report.

Historian - Randy Mecredy
  o Reata expressed her gratitude to Randy for his excellent memory, organization, and long-term service to the PSA as Historian.
  o No report.

Committee Reports

Nominations and Elections - Tony Daily
  o The election process is complete and with the exception of a few glitches, worked very well.
  o The committee needs a new chair for next year.

Assembly Operations - David Brown
  o The committee will meet next week to begin investigation and recommendation of archiving procedures for PSA documentation.

Communications & Public Relations - Allan Guenther
  o Jackie Howell will be the new chair of the C&PR committee
  o The committee did not meet this month.
  o Allan sent out an e-blast for the OPA nominations to all professional staff this week. He will do another e-blast next week and include faculty and clerical staff who may have a professional to nominate.

Professional Development - Sonya Dunkin
  o The Web for Dummies program was a wonderful success. Of the 100 registered, over 80 participated. A follow-up survey saw 80% respondents and showed very positive feedback.
  o The committee is working on the Outstanding Professional Award. The deadline for nominations is April 4. The ceremony will be held during the May meeting. Dr. Bonner and Dr. Gilbert are scheduled to attend.
  o Sonya will continue as chair of PD for next year.

Service and Outreach - Ralph Clayton / Mary Thornton
  o Ralph is rolling off the PSA, so Julie Elmore will be the new co-chair of S&O with Mary Thornton.
  o The committee continues the Professional Clothing drive to support Tuscaloosa’s One Place. Donations will be accepted through tomorrow, March 25. Donation locations are Rose Administration break room, Crimson Ride Hub, Health Center lobby, and UREC lobby.

Staff Life - Cathy Morris
  o No report.

Technology -
  o No report.

Web - Donald Malone
  o No report.
Standing Committee Reports

- **Campus Master Plan** - Tom Land – The committee met on March 7. Steve Tucker from UAPD came to discuss public safety. Tom is also on a sub-committee for Game day impact. Daryl Meyer from KPS is the lead on the campus master plan. He has requested as many as possible to go to the CMP website and complete the survey.
- **Committee on University Committees** – No report.
- **Safety and Security** - Ralph Clayton - No report.
- **Equal Opportunity** – Rebecca Minder – The committee met yesterday and has shifted the focus from diversity classes to a week of diversity prior to the start of school. This would be a time for students, faculty, and staff to openly communicate about diversity on campus.
- **Faculty/Staff Benefits** - Allison Arendale - No report.
- **International Education** – Yolandia Eubanks – No report.
- **Libraries** - Mary Thornton – The committee met yesterday and discussed the proposed expansion of the 1971 addition portion of the Gorgas Library. There is a survey currently underway to explore the updates and renovations needed. The committee also approved the budget letter to be submitted to the Provost.
- **Parking and Traffic** - Naomi Powell – No report.
- **Student and Campus Life** - Julie Elmore – No report. Julie is on the elections board sub-committee and reported that they are reviewing SGA election violation reports. Julie also added to the CMP report that Dan Wolfe has asked that the UA community share the CMP survey with alumni, friends, and family who have a connection with UA. They want feedback from as many respondents as possible.
- **Student Health** - Kat Gillan - No report.
- **Undergraduate Programs** - John Chambers – The committee continues to evaluate the sophomore experience and freshman handbook.
- **University Recreation** - Blake Bedsole - No report.
- **Information Technology** - Terry Davis - No report.
- **Intercollegiate Athletics** - Darrell Hargreaves – No report.

New Business

- The 2011/2012 election of officers is the next order of business. The nominations committee has submitted the following slate of officers for consideration:
  - Allan Guenther for President-Elect
  - Gayle Howell for Secretary
  - John Chambers for Treasurer
  - Reata asked for any nominations from the floor. There were none.
  - A motion was made to accept each nominee, seconded, and the proposed slate of officers was unanimously approved.

- Reata gave a wonderful concluding speech. She thanked the PSA representatives for all of their hard work in making this year such a success. She said that we were all a part of something GREAT. She was so proud
that her goal of creating a professional scholarship was realized and she committed to seeing the scholarship endowed. Reata was a tremendous leader of the PSA and she passed the gavel on to Tom McLeod, new PSA President for 2011/2012.

- Tom, Reata, and Jill made an impromptu presentation to Kristina Hopton-Jones. Kristina has been the secretary for 4 PSA presidents, and today was her last meeting. The trio presented her with a commemorative award for service and a beautiful book signed by all presidents except, regrettably from our friend Mr. Mark Foster. Kristina was completely surprised, overwhelmed, and humbled by the kindness of the professionals she regards so highly.

Old Business

- Annual Reports are due by the end of April.

Announcements

- The next Steering Committee Meeting will be Thursday, April 14 at 3:00 Lloyd Hall.
- The PSA General Meeting will be held in 205 Gorgas Library on Thursday, April 21 at 3:00.
- Housing has 15 tickets for Luna Fest tonight if you would like to go.
- President Witt's Spring Address will be held on April 12. Tom McLeod, PSA President, will speak on behalf of the PSA at this event.

- Adjourn 4:06