ASSEMBLY MEETING
September 15, 2011

The meeting was called to order at 3:00 p.m. by Tom McLeod, President.

**Roll Call:** Roll was taken via sign-in. Fifty-five members were present for General Assembly meeting.

**Minutes Approved:**
The assembly unanimously approved the August 18 minutes as written.

**Program:**
Ms. Pam Pruitt and Ms. Adrian Sheffield gave an informative program on Brewer Porch.

**Officer Reports:**

**President:** Tom McLeod
- Copies of the Women’s Resource Center Resolution to recognize October as Dating / Domestic Violence Awareness month were passed out. In accordance with the Rules of Order, Tom read the proposed resolution. A motion was made from the floor to end the discussion. The motion to approve the Resolution was passed unanimously.

**President-elect:** Allan Guenther
- Allan reiterated that the PSA General Assembly meets the third Thursday of each month this semester in room 118 Graves Hall. Spring Semester, the General Assembly will meet at the same location, however, the meetings will be held on the third Tuesday of each month.

**Past-President:** Reata Strickland
- No report.

**Secretary:** Gayle Howell
- No report.

**Treasurer:** John Chambers
- A bill was paid in the amount of $8.50.

**Historian:** Randy Mecredy
- No report.
Parliamentarian: David Brown
- No report.
- Tom thanked David for his assistance with the Proclamation.

Committee Reports:

Ad hoc Scholarship: Reata Strickland
- The Mark G. Foster Scholarship fund has received $2,440.00 in gifts, which includes $610.00 in outstanding pledges.
- Reata introduced Carey Marsh, Counseling Center, who researched a way that she and her colleagues could make a group contribution to the Mark G. Foster Scholarship fund. Under the guidance of Kevin Nunnley, Advancement, they were able to develop an interoffice challenge. She encouraged other offices to follow their example.

Professional Development: Sonya Dunkin
- Appreciation was expressed to all who completed the Professional Development interest survey. The Committee will collaborate with Teresa Falkner, Human Resources, to develop training options.

Staff Life: Cathy Morris
- Staff Life will be sending out a survey this month. On behalf of the Committee, Cathy asked all PSA members to complete the survey.

Service and Outreach: Julie Elmore & Mary Thornton
- Anyone who makes a donation of $25 or more to the Brewer Porch Christmas Campaign will be eligible for a drawing for prizes.
- The coat drive starts in October. Please take donations to the Transportation Hub, or, collect within your office and call a Committee member to make a pickup.
- October 19 is the Health Fair. Volunteers are needed to help with the event.
- The SGA clothes closet project continues to grow.
- The cell phone drive is underway. The goal is to collect 330 old phones.

Technology and Web: Donald Malone
- No report.

Nominations and Elections: Curt Ward
- The Committee has brainstormed some outreach ideas to increase the participation in nominations and to increase voting activity. They have also reviewed the deadlines for the nomination and election process.

Communications: Jackie Howell
- No report.

Career Connections: Naomi Powell
- The program currently has 53 professionals who have volunteered to be mentors. A program announcement will be sent to students soon.

Assembly Operations: David Brown
• No report.

**Standing Committee Reports**

• Campus Master Plan – Tom Land
• Safety and Security – Yolanda Eubanks
• Equal Opportunity – Rebecca Minder
  o The Committee will meet Sept 23.
• Faculty/Staff Benefits – Peter Pierre
• International Education – Lesley Campbell
• Libraries – Mary Thornton
• Parking and Traffic – Naomi Powell
  o The Committee will meet Sept 21.
• Student and Campus Life – Julie Elmore
  o Dr. Mark Nelson spoke with the members last week. He would like to see block seating at future football games.
• Student Health – Jessie Hitchins
• Undergraduate Programs – Cindy Channell
• University Recreation – Kim Coker
  o Utilization of the Rec Center is up. Dr. George Brown is very pleased with the campus master plan.
• Information Technology – Cathy Morris
• Intercollegiate Athletics – Darrell Hargreaves
• Faculty Senate – Andy Maddox
• Committee on University Committees – Tom McLeod

**New Business:**

• There is a vacancy on both the Student Health Standing Committee and the Faculty Senate Committee. Anyone interested is serving on either of these should contact Tom McLeod.

**Old Business:**

• None

**Announcements:**

  Steering Committee: October 13, 3:00 p.m. 216A Lloyd Hall
  PSA General Meeting: October 20, 3:00 p.m. 118 Graves Hall

Adjourned at 3:47 p.m.