GENERAL ASSEMBLY MEETING  
October 17, 2013

The meeting was called to order at 3:04 p.m. by Sonya Dunkin, President.

Roll Call: Roll was taken via sign-in. Fifty-four members were present for General Assembly meeting.

Prior to the business meeting Andy Graettinger provided an overview of the University’s 3D printer. The 3D printer lab is located within the College of Engineering, 160, Hardaway Hall and is open to visitors. Since opening in January 2013, 2000 parts have been printed to over 200 users. This service is free to UA faculty and staff.

In addition, spotlight speaker Katie Neidhart, from the University Club shared information on staff membership, current specials, and the November membership drive.

Julie Elmore presented the Domestic Violence Awareness Proclamation for consideration of the general assembly (see attached). October is Domestic Awareness month and the Women’s Resource Center requested support from the Professional Staff Assembly. The General Assembly voted unanimously to adopt the resolution.

Minutes Approved from September 2013:

A motion was made and seconded to approve the September 2013 minutes as written. The assembly unanimously approved the minutes.

Officer Reports:

President: Sonya Dunkin
  • In response to concerns brought forward to the PSA in regard to diversity and inclusion on UA’s campus, the steering committee presents a statement for consideration of the General Assembly (see attached). The floor was opened for discussion. After discussion and revisions, the assembly unanimously voted to adopt the resolution, as attached.

President-elect: Amy Ratliff
  • The January 2014 General Assembly Meeting will be held in 205 Gorgas.

Past-President: Allan Guenther – No report
Secretary: Gayle Howell -- Absent

Treasurer: John Chambers -- Absent

Historian: Randy Mecredy -- No report

Parliamentarian: David Brown -- No report

Committee Reports:

**Ad hoc Scholarship:** Amy Ratliff
- Encouraged all professional staff to support the Mark G. Foster Scholarship. Pledges or one time donations may be made in honor of someone. Payroll deduction forms are available.

**Professional Development:** Jana Motes-Patton --
- Committee will offer 2 day workshop on Financial Planning. More details to come.

**Staff Life:** Jennifer Clark -- absent

**Technology and Web:** Karen Silliman --
- Encouraged members to consider joining committee.
- Committee is currently working on updates to the PSA website. Plan to include special section on PSA 10 year anniversary. Recently transitioned from WordPress to Weebly.

**Nominations and Elections:** Mukesha Voltz & Nancy Holmes --
- Currently establishing the timelines for nominations and elections, as well as coordinating process with committee.
- Identified a co-chair, Nancy Holmes
- 35 current member terms are scheduled to expire

**Communications:** Latasha Watters & Victoria Corley
- Working to establish a Linked In account for PSA.
- Compiling 10 year history of the PSA for upcoming newsletter.

**Career Connections:** Naomi Powell -- Absent

**Service and Outreach:** Julie Elmore & Mary Thornton
- The committee is collecting new and/or gently used adult and children coat, hats, and scarves. Partnering with the OCTSA on coat drive.
- Encouraged members to considering donating to the Brew Porch Holiday Fund.

**Assembly Operations:** David Brown -- No report
Standing Committee Reports

- Campus Master Plan – Tom Land -- No report
- Safety and Security – Yolanda Eubanks -- No report
- Equal Opportunity – Andre Love --
  - Committee discussed the need for Chief Diversity Officer on campus, and need for identify clear vision for the Department of Multicultural Affairs on campus.
- Faculty/Staff Benefits – Leslie Guy -- Absent
  - The following recommendations for 2014 plan year were approved to send forward to the upper administration for their approval: An increase in monthly premiums of 3%, Increase each 30-day brand prescription drug co-pay by $5 at retail, mail-order and specialty pharmacies, Allow for a 90-day supply of maintenance prescription drugs at a retail pharmacy, Increase the annual out-of-pocket maximum from $1,200 to $2,500 per person for all in-network co-pays, deductibles, coinsurance, etc. This change will result in a potential giveback of about $220,000 to UA employees in 2014. (Approximately 97% of the employee will see no change in out-of-pocket expenses while 3% of the employees will pay less), The previously approved tobacco surcharge will not be implemented in 2014.
- International Education – Kim Olin-Hammond -- Absent
- Libraries – Mary Thornton --
  - Gorgas Library will undergo expansion in near future.
  - Working to identify the roles of the library on campus through outreach to dorms, living communities, etc.
- Parking and Traffic – Naomi Powell -- Absent
  - Committee discussing need to educate campus on proper side walk use with proper signage around campus.
- Student and Campus Life – Julie Elmore -- No report
- Student Health – Valerie Mills -- Absent
- Undergraduate Programs – John Chambers -- Absent
- University Recreation – Cori Perdue -- Absent
  - The committee discussed the child protection training employees and camp workers take.
  - Last year there were approximately 611,000 visits to the rec center and this year there were 651,000 visits. Last year there were 70,000 visits to aquatics and this year there were 88,000.
The opening of the new rec center at presidential village will hopefully help with crowding issues at facilities.

The committee is drafting a survey to be sent to students and others about utilization, satisfaction, expectations, perceptions, needs, barriers to using facilities such as child care and overcrowding, etc. The committee will review the survey at the next meeting.

- Information Technology – Kim Smalley -- Absent
- Intercollegiate Athletics – Darrell Hargreaves --
  - October 4th marked dedication of Sarah Patterson Champions Plaza.
- Faculty Senate – Kathy Bir --
  - As a follow-up to meeting in September, the committee did meet again to discuss statement regarding the alleged student involvement with the election; however, no vote was ever made.
- Committee on University Committees – Rachel Frazier -- Absent
  - The purpose of the CUC is (1) to be a resource for university standing committee Chairs; (2) to make recommendations for filling any existing or up-coming vacancies in the committee members, or replacing members that do not attend meetings; and (3) to convey suggestions for adjusting the committee’s charge or its composition to the President for approval.
- OCT – Karen Silliman --
  - OCTSA is working to develop assembly logo. Collecting gift card donations for the Alabama Reach Program, through November 25th. For more information email OCT President Sherry Phillips slphillips@fa.ua.edu.
  - OCTSA is participating in Staff Resource Fair on November 12th.
- United Way – David Wilson --
  - Encouraged assembly members to donate to United Way campaign.

Announcements:
Steering Committee: November 14, 3:00 p.m. 114 Smith Hall
PSA General Meeting: November 21, 3:00 p.m. 118 Graves Hall

Adjourned at 4:11 p.m.