The meeting was called to order at 3:12 p.m. by Amy Ratliff, President.

**Roll Call:** Roll was taken via sign-in. 65 members were present for General Assembly meeting.

**Minutes Approved from March 2014:**

A motion was made and seconded to approve the March 2014 minutes as written. The assembly unanimously approved the minutes.

**Officer Reports:**

**President:** Amy Ratliff
- Amy welcomed new members and continuing members and gave an overview of the PSA and encouraged members to sign up for a committee of their choice. She reviewed the meeting attendance policy, emphasizing the importance of sending a professional staff member as a member’s representative if the elected member is unable to attend a monthly Assembly meeting.
- Officers elected in the March include:
  - President-elect Jennifer Clark, Treasurer John Chambers and Secretary Cheryl Rosamond
  - There are two positions, Parliamentarian and Historian, which are appointed by the President that need to be filled.

**President-elect:** Jennifer Clark
- 118 Graves Hall is secured through January 2015 for our General Assembly meetings.
- The May meeting will be held in the usual location, 118 Graves Hall. There will not be a business meeting in May, rather the Outstanding Professional Award ceremony will be held.
- There are no General Assembly meetings in June, July or December.

**Past-President:** Sonya Dunkin—No Report
Secretary: Cheryl Rosamond
- Committee signup sheets are available

Treasurer: John Chambers
- Presented Annual Treasurer Report

Historian: Randy Mecredy
- PSA was formed 10 years ago. Historical documents will be available through the PSA website.

Parliamentarian: David Brown --No report.

Committee Reports:

Ad hoc Scholarship: Jennifer Clark
- Encouraged all professional staff to support the Mark G. Foster Scholarship. Pledges or one time donations may be made in honor of someone. Payroll deduction forms are available.

Professional Development: Jennifer Watson
- The Committee has selected the finalist for May for the OPA.
- Encouraged all PSA members to attend the OPA in May to support the winners.

Staff Life: Stephanie Linard—Absent
- Survey has been developed for staff continuing education and should be distributed soon.

Technology and Web: Kim Smalley—No report

Nominations and Elections: Nancy Holmes – No report

Communications: Victoria Corley – No report

Career Connections: Naomi Powell—Absent, this program will restart in the Fall.

Service and Outreach: Julie Elmore & Mary Thornton
- The drive to collect supplies for children in Foster Care is still underway. They are collecting crayons, coloring books, children’s books, and stuffed animals for the 3 – 10 year olds. For children ages 11 – 18 years they are collecting disposable cameras, 4” x 6” photo books, small journals, and pens or pencils
- The Service and Outreach Committee is still collecting used cell phones for the Women’s Resource Center.

Assembly Operations: David Brown – No report
Standing Committee Reports

- **Campus Master Plan** – No PSA member currently assigned to the committee,

  Safety and Security – No PSA member currently assigned to the committee, no report.

- **Equal Opportunity** – Andre Love - Absent
- **Faculty/Staff Benefits** – Leslie Guy – No report
- **International Education** – Gayle Howell – No report
- **Libraries** – Mary Thornton - No report
- **Parking and Traffic** – Naomi Powell - No report
- **Student and Campus Life** – Julie Elmore
  - The Committee is talking about bicycle and skateboard safety issues.
  - Carl Bacon spoke to them about policies related to flyers and posters being put in the display cases in the Ferguson Center once the renovation is complete. The Committee felt that they should keep some of the cases as this is some departments/organizations only way to market. The Committee gave their report to Dr. Nelson.
- **Student Health** – No PSA member currently assigned to the committee, no report.
- **Undergraduate Programs** – John Chambers - No report.
- **University Recreation** – No PSA member currently assigned to the committee, no report.
- **Information Technology** – Kim Smalley - No report.
- **Intercollegiate Athletics** – Darrell Hargreaves - Absent
- **Faculty Senate** – Kathy Bir
  - President Miller reiterated the smoke & tobacco free campus remains one of the highest priorities of the Faculty Senate. Several Universities are now smoke & tobacco free.
  - Margaret Garner is stepping down as the political liaison (Legislative Agenda), requesting nominations.
  - Dr. Ellen Csikai has been nominated as the Ombudsperson.
  - **Construction of new classrooms over 100 students:** UA administration is going to form a committee and have requested 8 to 10 names of faculty
who teach in a 100+ student setting; only 3 faculty will be on the committee. Names from A&S, Engineering, C&GA, Communication.

- Bill to change the age for majority from 19 to 18 did not make it through Alabama legislation. This is a concern for Research Institution’s in Alabama as most freshmen cannot participate in research without their parents’ consent as they are under age. The Research Universities across the state want the bill to be resubmitted since this affects the potential student population for participating in research on campuses. If a student is under 19, the parent must sign a consent form allowing the student to participate in any form of research, even surveys.

- John McGowan, Vice Provost of Information and CIO gave a short presentation:
  - BamaMail will be retired - old, can’t get support and has security holes
  - Looking at having one domain for all emails
  - Increase efficiency on looking up names & email addresses
  - UA Policy : prohibits UA email forwarding to non-UA address; liability to user; risk to UA
  - Office 365 will be free to all students but NOT to faculty & staff. Looking into finding funding for license for faculty & staff… anticipate cost to be over $100k
  - 5 years ago, UA did not have a wireless network at UA
  - UA is playing catch up to other Universities, focus on infrastructure
  - Want to be able to compete in Research and education

- Committee on University Committees – Rachel Frazier - Absent
- OCTSA – No PSA member currently assigned to the committee, no report.

New Business:
- David Brown was appointed as the Parliamentarian without objection.
- Randy Mecredy was appointed as the Historian without objection.

Announcements:
- The May meeting will be held in 118 Graves Hall. There will not be a business meeting in May, rather the Outstanding Professional Award ceremony will be held.

Adjourned at 3:55 p.m.