GENERAL ASSEMBLY MEETING
November 21, 2013

The meeting was called to order at 3:00 p.m. by Sonya Dunkin, President.

Roll Call: Roll was taken via sign-in. Fifty-three members were present for General Assembly meeting.

Minutes Approved from October 2013:

The minutes of the October General Assembly meeting could not be approved because a quorum was not present.

Prior to the business meeting Dr. Doug Phillips spoke about his work developing and appearing in the Discovering Alabama series.

Officer Reports:

President: Sonya Dunkin
- The Diversity Resolution has been sent to Dr. Gilbert for her review.
- Sonya and President-elect Amy met with Dr. Gilbert. She is very pleased with the work that the PSA is doing.
- PSA had a table at the Faculty / Staff Services Fair. Sonya thanked the members who helped with that outreach.

President-elect: Amy Ratliff
- The January General Assembly meeting will be held in 205 of the Gorgas Library.
- Amy asked for input on meeting spaces with technology for the Steering Committee.

Past-President: Allan Guenther
- Allan thanked Sonya Dunkin and Randy Mecredy for inviting Dr. Doug Phillips to speak to the members.

Secretary: Gayle Howell -- No report
Treasurer: John Chambers
- The Mark G. Foster Scholarship Fund has collected $4,220 to date.

Historian: Randy Mecredy -- No report

Parliamentarian: David Brown -- No report

Committee Reports:

Ad hoc Scholarship: Amy Ratliff
- The Committee will meet in January to plan a fundraiser.

Professional Development: Jana Motes-Patton
- The Committee hosted two workshops on financial planning. They were pleased with the attendance and the feedback.

Staff Life: Jennifer Clark
- OCTSA is considering a proposal to introduce a tiered structure for parking fees. Stephanie Linard will be representing PSA as they do work on collecting the needed data and fine tune their plans.
- Staff Life Coordinator position in HR has been eliminated. The Committee is working with the Faculty senate to evaluate the impact of that change and work toward getting those services back in some form.
- Feedback from the recent UA Staff Career fair indicated that some employees are not getting support from their supervisors in continuing their education and pursuing degrees. Dr. Gilbert has asked us to work on collecting information through a survey.

Technology and Web: Rachel Frazier
- The Committee is updating the PSA website.

Nominations and Elections: Mukesha Voltz & Nancy Holmes
- Nominations will open on January 13 and will be open for three weeks. The election period will be from February 17 until March 10.

Communications: Victoria Corley -- No report

Career Connections: Naomi Powell -- Absent

Service and Outreach: Julie Elmore & Mary Thornton
- Julie reported that to date, 39 donations have been made to the coat drive; 16 by PSA members and 23 by OCTA members.
- The Beat Auburn / Beat Hunger drive has collected 30 pounds so far.
- To date, 15 cell phones have been donated.
- In January the Committee will kick off a school supplies collection to go to children in the Tuscaloosa City School System.

Assembly Operations: David Brown -- No report
Standing Committee Reports

• Campus Master Plan – Tom Land
  o Campus safety was the topic of discussion, especially bike safety. There are between 4,000 and 5,000 bikes on campus! Skateboarders are causing property damage.
  o Parking was also discussed.

• Safety and Security – Yolanda Eubanks -- No report

• Equal Opportunity – Andre Love -- Absent

• Faculty/Staff Benefits – Leslie Guy
  o Working on smoke free / tobacco free campus resolution
  o Open enrollment went very well. Discussed how to improve next year.
  o Workshops on benefits will be offered in January.

• International Education – Kim Olin-Hammond
  o November 11 – 15 was International Education Week.

• Libraries – Mary Thornton -- Absent

• Parking and Traffic – Naomi Powell -- Absent

• Student and Campus Life – Julie Elmore
  o The Committee will discuss bike safety at their upcoming meeting.
  o They are also discussing the upcoming SGA elections, reviewing the elections manual, and voting software.

• Student Health – Valerie Mills
  o The Student Health Center is looking to hire a full-time physician.
  o They, too, are talking about bike safety on campus.

• Undergraduate Programs – John Chambers -- No report

• University Recreation – Daniel Feig
  o The hours of operation were discussed.
  o There will be a heated outdoor pool available when the new Recreation Center is complete.

• Information Technology – Kim Smalley -- Absent

• Intercollegiate Athletics – Darrell Hargreaves -- No report

• Faculty Senate – Kathy Bir
  o It was reported that Dr. Witt spoke at the recent Board of Trustees meeting and he is looking to improve efficiencies throughout the UA systems (UA, UAB UAH). Such as sharing expertise and resources and possibly merging supplier contracts.
Update on Task Force: Dr. Norman Baldwin, unofficial spokesman, for the task force gave a brief report on the task force’s first meeting. The task force wants to be transparent and open and are creating a web site for feedback, information (meeting minutes) and will host an open meeting with the community (open to all). The priority is to develop and implement a plan on how to investigate concerns raised regarding allegations of alleged student misconduct and diversity/segregation of the Greek System.

The OIR representative gave a presentation on 2 topics:
1. Qualtrics, the online survey software tool which is located on OIT’s web site. All UA faculty, staff and students are eligible to use this tool for UA business purposes both academic and administrative. Currently, no cost to use.
   - link to information: [http://oit.ua.edu/oit/services/software-licensing/qualtrics/](http://oit.ua.edu/oit/services/software-licensing/qualtrics/)
2. MyBama will have a new look in the next few weeks.

Committee on University Committees – Rachel Frazier -- No report

United Way – David Wilson
   - The Campaign is drawing to a close.

OCT – Karen Silliman -- No report

OCT – Sherry Phillips

New Business:
- Sonya Dunkin reported that a representative of UAB has contacted her expressing interest in modeling their new PSA after ours

Announcements:
Steering Committee: December 12, 3:00 p.m. Smith Hall
PSA General Meeting: January 16, 3:00 p.m. 205 Gorgas Library

Adjourned at 3:58 p.m.