The meeting was called to order at 3:05 p.m. by Sonya Dunkin, President.

Minutes Approved from February:
Julie Elmore made a motion to approve the February minutes as written. The assembly unanimously approved the minutes.

Officer Reports:

President: Sonya Dunkin
- Steering Committee members who are coming to the end of their term of election should identify their replacement as chair of their committee.
- Paige Miller, Women’s Resource Center, contacted Sonya asking for the PSA’s recognition and support of the 2014 Sexual Assault Awareness month proclamation.

Past-President: Alan Gunther -- Absent

President-elect: Amy Ratliff
- The April Steering Committee meeting will be held at the Childrens Resource Center.
- The next meeting of the General Assembly will be held at Graves Hall.

Secretary: Gayle Howell -- No report

Treasurer: John Chambers -- Absent

Parliamentarian: David Brown -- Absent
- Cheryl Rosamond attended in David’s absence. She did not have a report.

Historian: Randy Mecredy -- Absent
Committee Reports:

Ad hoc Scholarship: Amy Ratliff
- Still working on fundraising for the Mark G. Foster Scholarship.
- Amy has communicated with Advancement, however, has not made much progress. She has contacted Dr. Nelson and he has agreed to have a conversation with Advancement.

Nominations and Elections: Mukesha Voltz & Nancy Holmes
- Sonya reported on Nancy’s behalf that election results have been turned over to Amy Ratliff.

Assembly Operations: David Brown -- Absent

Communications and Public Relations: Victoria Corley -- Absent

Professional Development: Jana Motes-Patton -- Absent
- Sonya reported on Jana’s behalf that 22 professional staff have been nominated for the Outstanding Professional Award. Ten additional nominations were received on people who are not in positions classified as professional. Those nominations were forwarded to the OTCSA.

Service and Outreach: Julie Elmore & Mary Thornton
- A total of $46 was donated for the school supply drive. Julie purchased supplies and dropped them off at the City Schools Board office. The school Social Workers will handle the distribution.
- The drive to collect supplies for children in Foster Care is still underway. They are collecting crayons, coloring books, children’s books, and stuffed animals for the 3 – 10 year olds. For children ages 11 – 18 years they are collecting disposable cameras, 4” x 6” photo books, small journals, and pens or pencils.
- The Good Samaritan Clinic has asked the PSA to assist them with the collection of lightly worn business attire clothing and accessories. The items are needed by April 7.

Staff Life: Jennifer Clark
- The survey is ready to distribute, if Steering Committee members don’t have any more suggestions. The Committee is going to share the survey with the OTCSA.

Web and Technology: Rachel Frazier & Karen Silliman -- No report

Announcements:
- Steering Committee: April 10, 3:00 p.m. CDRC, 2nd floor conference room
- PSA General Meeting: March 20, 3:00 p.m. Graves Hall, room 118

Adjourned at 3:40 p.m.