The meeting was called to order at 3:03 p.m. by Sonya Dunkin, President.

**Officer Reports:**

**President:** Sonya Dunkin

- Thanked the Communication and Public Relations Committee members for the newsletter and for posting the video of last month’s professional talk.
- Will be reaching out to members who are not on a committee.
- Dr. Mark Nelson will host a luncheon of celebration of the Mark G. Foster Scholarship.
- Committee chairs are asked to share flu shot information. She will forward an email and will mention it at the General Assembly meeting.
- Sonya inquired as to the availability of Sitters for Service for professional staff to use. Dr. Andrew Goodlif responded in an email explaining that the program is no longer funded, nor is the position that managed that program. Julie Elmore suggested that we talk with Cori Perdue to find out what programs, in addition to Sitters for Service, her former position covered. Sonya asked the Staff Life Committee to look into it.
- The PSA was misquoted in the Crimson White with regard to the Smoke-Free Campus initiative. The article stated that the PSA had taken no action. Sonya contacted the CW and clarified.
- The PSA website has been updated. Sonya thanked Rachel Frazier and the Web & Technology Committee.
- The General Assembly speaker in September will be a representative of Brewer Porch. The Spotlight speaker will be students involved with the Bama Recycling Program. In October the speaker will be Andy Groettinger who will talk about the new 3-D Printing Lab. The October Spotlight speaker will be someone from the University Club.
- The Women’s Resource Center would like to present a resolution as October is Domestic Violence Awareness month.
- A free survey tool, Qualtrics, is an alternative to SurveyMonkey. Qualtrics is accessed via myBama. The PSA renewed the SurveyMonkey subscription about three or four months ago.

**President-elect:** Amy Ratliff

- The January (only) General Assembly meeting will be in Gorgas Library, room 205.
Past-President: Alan Gunther  --  Absent

Secretary: Gayle Howell  
- Julie Elmore will take the minutes and the attendance at the next General Assembly meeting.

Treasurer: John Chambers  --  No report

Parliamentarian: David Brown  --  No report

Historian: Randy Mecrede  --  Absent

Committee Reports:

Ad hoc Scholarship: Amy Ratliff  
- Pledges to the Scholarship in the amount of $340 were collected at the last General Assembly meeting.  
- Amy will send Sonya verbiage to go with the PSA reminder regarding the Scholarship donations for the next two months to be earmarked in honor of Reata Strickland’s retirement.

Nominations and Elections: Mukesha Voltz  
- This election cycle will entail filling 47 of the 109 slots.  
- In past years, the nomination period was opened in February for two weeks. The Committee suggests that the process be started a little earlier. The Steering Committee concurred. The election period will open March 5 and run for two weeks.

Assembly Operations: David Brown  --  No report

Communications and Public Relations: Latasha Watters & Victoria Corley  
- They are working on the next newsletter.  
- Investigating the possibility of establishing a LinkedIn account for PSA members.

Professional Development: Jana Motes-Patton  
- The Committee is going to investigate a new policy that allows for a pay increase for employees who complete a degree or complete certain certifications. They have also been looking into the campus Ergonomics Assessment Service and the Motor Assistance Program.

Service and Outreach: Julie Elmore & Mary Thornton  
- Julie reported that additional initiatives have been added by the Committee:  
  - Stuffed animal drive for the young children who are in Foster Care  
  - For the older children in Foster Care they are collecting disposable cameras, photo albums, and journals.  
- Committee members are discussing ways in which we can help UA students who are homeless.
Staff Life: Jennifer Clark
- Committee members have been working with the Professional development Committee members plus they looked at the “Helpers at Home” program that is run by HR.
- They are interested in planning an Information Fair highlighting campus benefits and services.

Web and Technology: Rachel Frazier
- The Committee is looking for more content for the website. They are open to input.
- Formed a LinkedIn group called BamaTech.
- Rachel is looking for a co-chair. She has been assigned a Wednesday afternoon

Announcements:

Steering Committee: October 10, 3:00 p.m. 216A Lloyd Hall
PSA General Meeting: September 19, 3:00 p.m. Graves Hall, room 118

Adjourned at 4:20 p.m.