



**GENERAL ASSEMBLY MEETING
October 15, 2015**

New Police Chief, John Hooks, spoke to us about campus security and active shooter preparedness. Things to remember; prepare yourself for the situation a plan for yourself and your area, be aware of your surroundings; if you can run, run if you can't hide, if you can't hide the fight. Take your cell phone with you if you run and dial 348-5454, the University has 91 officers with an average response time of 30-40 seconds. The University Police Department has been training since 1999 for active shooters all in response to the Columbine shooting.

The meeting was called to order at 4: 03 p.m. by Jennifer Clark, President.

Roll Call: Roll was taken via sign-in. Fifty-eight members were present for General Assembly meeting.

Minutes from August 20th and September 17th: The minutes for August and September General Assembly were approved and will be posted to the PSA website.

Officer Reports:

President: Jennifer Clark

- Nominate Julie Elmore for Historian, appointed by the GA by unanimous vote.
- PSA will participate in the UA Staff Career Resource Fair on Tuesday, November 17th 11:00 AM – 2:00 PM. Need volunteers to work our table, please contact Jennifer.
- Fall Faculty/Staff meeting Tuesday, October 20th at 1:30 PM

Past-President: Amy Ratliff – absent

President-elect: Darrell Hargreaves

- The next General Assembly meeting will be on November 19th at 3:30 pm, same room. Working with the Law School to reserve the room for the spring semester meetings.

Secretary: Cheryl Rosamond – no report.

Treasurer: John Chambers

- Mark Foster Scholarship fund – Balance report update, realized gifts through October 1st \$8,686.00, pledge balance is \$3,129.
- Expenditures for the month, \$47.49 for football raffle.

Historian: Julie Elmore – no report

Parliamentarian: David Brown – no report

Committee Reports:

Ad hoc Scholarship: Julie Elmore

- Football Raffle during parent’s weekend raised \$700 for Mark Foster scholarship fund.

Assembly Operations: David Brown

- According to the PSA bylaws, after 4 absences you can be removed from the PSA. If you send a representative in your place they must be a professional staff employee and they should sign-in by your name.

Communications: Rebecca Royen – absent

Nominations and Elections: Cori Perdue

- When the PSA was formed the membership size was based on a ratio of 15 professional staff employees represented one PSA membership spot. In comparison to the ratio of the Faculty Senate, which is 20:1, we may need to change the ratio to decrease the number of membership spots in the PSA.

Professional Development: Lynn Tobola – absent

Service and Outreach: Patricia Powe

- Continue to raise money for Brewer Porch to meet the \$5,000 goal. So far we have raised \$3,250.50.
- To raise money for Brewer Porch and the Mark Foster Scholarship fund, December 10th PSA members and their families can have their pictures with Santa at the Bryant Conference Center from 4:00 -6:00 PM tickets will be on sale next month for \$20.
- Cell phones and coat drive continues.
- Beat Auburn beat hunger barrels on campus through November 20th.

Staff Life: Lynsey Dill

- We first talked about a staff appreciation event, and whether that would be something the staff would be interested in. We decided that although an event would be nice, above all, the staff are interested in other perks.
- Specifically, we’d like to see the Bama Perks benefit extended to offer more in the way of childcare discounts around town, paid parental leave, and a waiver of application fees for staff applying for additional degrees.

- We spent the majority of our meeting discussing the compensation for additional degrees/certifications benefit, and how it seems to vary too much across the various departments on campus. A couple of committee members said that everyone in their respective offices receives approval, while others said that everyone in their office who submits the document is rejected. Everyone said that whether or not approved or rejected, the process takes several months. Bottom line is this- I think we'd all like to see the application and review process streamlined, and some clarity and uniformity on what is required for approval.

Technology and Web: Kim Smalley – absent.

Standing Committee Reports

- **Campus Master Plan** – Lynn Heard – no report
- **Committee on University Committees** – Cori Purdue
 - Committee on University Committees met on October 14th. Both the CUC members and the chairs of all UA standing committees attended so that the chairs knew who they should be sending their meeting notes and annual reports to throughout the year.
 - We discussed the intricate process of how committee members for all UA standing committees are appointed as well as the importance of meeting minutes, semi-annual reports, and annual meeting reports. These reports are given to President Bell and archived.
- **Equal Opportunity** – Camisha Adams –
 - Met September 25th we went over the accomplished goals from last year and the purpose of the committee.
 - There are plans to establish a merit and need based scholarship on Campus. Applicants will be required to have at least a 3.3 GPA.
 - The SGA is working with President Bell and Dr. Grady to create a Chief Diversity Officer position on campus.
- **Faculty Senate** – no report.
- **Faculty/Staff Benefits** – Rebecca Royen – absent
- **Information Technology** – Kim Smalley – absent
- **Intercollegiate Athletics** – Darrell Hargreaves- no report
- **International Education** – Gayle Howell – absent
- **Libraries** – Lynn Tobola –absent
- **OCTA** – Alyson Jarnagin – absent
- **Parking and Traffic** – Kyle Mitchell
 - The Parking Services and Transportation committee met in September about access parking areas within the university and plans for more development as the Bryce property is under construction. There was also the discussion about skateboards and how that may be a concern we may need to think about in the future.
- **Safety and Security** – Terry Davis – no report
- **Student and Campus Life** – Helen Smith – absent
- **Student Health** – Katherine Johnson – no report

- **Undergraduate Programs** – John Chambers – no report
- **University Recreation** – need a rep
- **United Way – Julie Elmore** – The United Way campaign will kick off October 22nd.

New Business:

Announcements:

- PSA General Meeting: November 19th at 3:30 p.m., 187 Law School.
- Open enrollment Nov 1- 15th.

Adjourned at 4:20 pm.