



STEERING COMMITTEE MEETING

October 9, 2015

The meeting was called to order at 3:37 pm by Jennifer Clark, President.

Minutes from September 10th were approved and will be posted to the PSA website.

Officer Reports:

President: Jennifer Clark

- Nominated Janet Thompson for the PSA representation for the School of Nursing and Tywain Griffin for an At Large position. The SC committee approved the nomination.
- Employee Resource Fair will be November 17th. Need information from each committee chair about their committee and plans for the upcoming year. Rebecca will put together a digital display.
- Faculty/Staff Meeting will be October 2nd and Jennifer will speak on behalf of the PSA.
- Will continue meeting at the Law School for the General Assembly meeting. Jennifer will send out information about parking in the reminder email next week.
- Guest speaker for October the new Chief of Police, John Hooks.

President-elect: Darrell Hargreaves

- Working with Julie on the Ad hoc Scholarship committee.
- Met with Jennifer to go over responsibilities of the President-elect.

Past-President: Amy Ratliff – absent

Secretary: Cheryl Rosamond – no report.

Treasurer: John Chambers

- Mark Foster Scholarship fund – Balance report update, realized gifts through October 1st \$8,686.00, pledge balance is \$3,129.
- Expenditures for the month, \$47.49 for football raffle.

Historian: position open

Parliamentarian: David Brown – absent.

Committee Reports:

Ad hoc Scholarship:

- Football Raffle during parent's weekend raised \$700 for Mark Foster scholarship fund.

Professional Development: Lynn Tobola - absent

Staff Life: Lindsey Dill – absent.

Technology and Web: Kim Smalley- update the website.

Nominations and Elections: Cori Perdue

- Committee will present recommendation to the Assembly Operations committee for changes to the PSA bylaws to adjust the membership ratio from 15:1 to 20:1 to be in line with the Faculty Senate.

Communications and Public Relations: Rebecca Royen

- Tyler is not able to continue as co-chair due to work obligations.
- Will work on 5 PSA facts for the upcoming Dialogue article.

Service and Outreach: Daphne Wright (absent) and Patricia Powe

- No meeting in October.
- Have raised \$3,200 so far, so Santa will appear at the GA meeting.
- Continue to collect cell phone and coats.

Assembly Operations: David Brown absent

Old Business: none

New Business: To raise money for the scholarship fund and Brewer Porch we will have pictures with Santa on December 10th from 4:00-6:00 PM in the Bryan Conference Center. We will pre-sale \$20 tickets for PSA members.

Next Steering Committee will be on November 12th 3:30 PM.

Adjourned at 4:27 PM.