



STEERING COMMITTEE MEETING

September 10, 2015

The meeting was called to order at 3:31 pm by Jennifer Clark, President.

Minutes from August 13th were approved and will be posted to the PSA website.

Officer Reports:

President: Jennifer Clark

- By recommendation of the Nominations and Elections committee SC has approved to fill an At Large position John Kliner. Three open positions are still available – Athletics, Academic Affairs, and Advancement, the Committee will fill seats in these divisions instead of at large positions.
- Special election for September meeting for the vacant president-elect position
- PSA will participate in the Staff Resource fair closer to the date Amy will send a sign-up sheet and an email for save the date – display board for event – use photos from past events.
- Request for September GA meeting from Jackie Northrup to provide information on the WGRC Chocolate Festival and the October GA new business request from Andy Akin to discuss the Office of Institutional Effectiveness policy on annual reporting and strategic planning.
- September General Assembly meeting will be held in Room 187 of the Law School. The Dean has requested that PSA member's park on Coleman side of the building. We will meet in this room for the September meeting thru December, can't commit for spring yet. No food is allowed in the room.
- Pamela Prewitt speaker for September from Brewer porch.

President-elect: Julie Elmore

Chris Chirno thank you for the scholarship (Mark Foster)
United Way October 22nd is the kick-off event

Past-President: Amy Ratliff – absent

Secretary: Cheryl Rosamond – no report.

Treasurer: John Chambers – no report.

Historian: Darryl Hargreaves – no report.

Parliamentarian: David Brown – absent.

Committee Reports:

Ad hoc Scholarship: Julie Elmore

- Working with Dr. Hood to get permission for raffle for family weekend to raise needed money for the Mark Foster scholarship.
- To date, the PSA has raised \$7824. \$2200 still needs to be raised to endow the scholarship.

Professional Development: Lynn Tobola - absent

Staff Life: Lindsey Dill – no report

Technology and Web: Kim Smalley- no report

Nominations and Elections: Cori Perdue – No report

Communications and Public Relations: Rebecca Royen and Tyler Uzzell no report

Service and Outreach: Daphne Wright and Patricia Powe

- The committee met and set their goal for the year of \$5000 to be matched by Alabama One Credit union.
- The committee will visit Brewer Porch Children’s Center during their next meeting.
- Brewer Porch currently has 110 participating in their outpatient program and 46 full time residents.
- During the September General Assembly we will pass the basket to raise money for the Center.
- Santa will appear.

Assembly Operations: David Brown

Old Business: none

New Business: Discussion on changing the membership ratios of Professional Staff seats of PSA. Will compare the Faculty Senate ratios to PSA. This will be another discussion for the Assembly Operations committee and would require changes to the PSA by-laws.

Next Steering Committee will be on October 8th at 3:30 PM.

Adjourned at 4: 20 PM.