



**GENERAL ASSEMBLY MEETING
October 20, 2016**

The meeting was called to order at 3:32 pm by Darrell Hargreaves, President.

Roll Call: Roll was taken via sign-in fifty-six members were present for General Assembly meeting.

Minutes: The minutes for the September General Assembly were approved and will be posted to the PSA website.

Officer Reports:

President: Darrell Hargreaves-

- UA Staff Career Resource Fair will be held on November 15th from 11am-2pm in the Ferguson Heritage Room. PSA will have a table. Please let me know if you want to work our table.
- The Fall Faculty and Staff Assembly address with President Bell went well. He continued to talk about his 4 pillars.
- The first meeting of the search committee for Chief Diversity office is tomorrow. If you have any concerns or ideas for the position please let me know.

Past-President: Jennifer Clark –absent

President-elect: Robert Baxter

- Provost Search Update:
 - The Committee is in the process of finding a candidate for the position.
 - Position is posted on UA jobs website under Faculty Employment link, jobs.ua.edu. The posting title is 'Executive Vice President and Provost'. The position does not close until a candidate is hired.
- Spring Meetings: Our current location, Bryant Hall 247, is unavailable at our current date and time. Contacting other room schedulers to determine a room for the spring.

Secretary: Emili Alexander -no report

Treasurer: John Chambers-absent

- A DTA was made to Athletics to help cover the costs of Dr. Greenfield's visit.

Historian: Julie Elmore

- History Facts:
 - In October of 2013, the PSA adopted a resolution regarding diversity and inclusion on UA's campus. Three years later, we are still discussing diversity and inclusion on campus.
 - Fall 2003 - Members of the University-Wide Professional Staff Committee met with officers of the Faculty Senate, the University Committee on Committees, and the Council of Deans. Final version of the Proposal to Establish a Professional Staff Assembly was written along with an implementation plan.

Parliamentarian: position vacant

Committee Reports:

Ad hoc Scholarship: Robert Baxter-no report

Assembly Operations: vacant- need a chair

Communications: Rebecca Royen

- PSA social media is getting revamped. We are now on Instagram, Facebook, and YouTube. We will use these outlets to give meeting updates and to post photos. We will also utilize the digital signage on campus. A survey will be sent out to help us compile a list of organizations that campus staff are currently involved with. This will help us compile a toolkit of resources.

Nominations and Elections: Cori Perdue- Holly Grof

- Nominations will open on January 17, 2017. It is our goal to have a nomination for every opening this year.

Professional Development: Amy LeePard

- Emails have been sent about a professional development opportunity. We will have access to the IT and business license recourses on Skillport. If you would like to take advantage of this opportunity please let me know.
- The professional development rooster sign in sheet in on the front table. Please put your name on there, and let me know if you want to be a part of the committee.

Service and Outreach: Daphne Wright

- As of today, we have \$1,698.00 in our Brewer Porch Children's fund. We have had some payroll deductions but others have donated with a credit card through the PSA website and then the outreach tab. We will keep that drive open until the first week in December. Our goal is \$5,000. We are also looking for restaurants for Spirit Nights and a location for a pancake breakfast.

- We will have pictures with Santa again this year at the Bryant Conference Center. Save the date on your calendar. November 29th from 4:00pm until 6:00pm. We are encouraging a minimum donation of \$25 for printing rights. We will have tickets available in the next week or so.
- Our shoe drive has been amazing. We have hauled six 40 gallon tubs overflowing with shoes back to Furry Friends. The drive will be wrapping up at the end of November so if you have shoes you can send them our way.
- Our most current event will be the coat drive. We are partnering with Tuscaloosa Police Department, Temporary Emergency Services, Maude Whatley Health Services and many others to sponsor the 2016 East Tuscaloosa Health Fair and Winter Coat Drive. We will have free food and drinks, health screenings, bouncy houses, free gently used coats and door prizes. You can help by donating your gently used coats. We will need them this week or next since the event is Saturday, November 5th. Also if you would like to volunteer the day of just let me or Julie Elmore know.

Staff Life: Danielle Clark

- Our committee will be meeting on Monday at 10am to revisit conversations that happen in the PSA meeting today regarding the FLSA.

Technology and Web: Kim Smalley, no report

Standing Committee Reports:

- **Campus Master Plan** – Lynn Heard
- **Committee on University Committees** – Lyndell McDonald
- **Equal Opportunity** – Camisha Adams
- **Faculty Senate**- Stephanie Linard
 - Their Financial Affairs Committee reported that they were going to keep an eye on rumors that our current retirement plan was considering switching from a defined benefit plan to a defined contribution plan; they seemed really concerned about this so this may be something the PSA needs to investigate as well.
 - The Faculty Senate has worked to get several additions approved to be included in the Student Code of Conduct. These include:
 - a. Enact new rule prohibiting organizations from socially boycotting other organizations that racially integrate
 - b. Require an explanation and activate an alternative selection rule when arbitrary discrimination occurs
 - c. Continue to develop resources for alumni recommendations and conscientiously contact and track minority rushes to help ensure that they have needed alumni recommendations
 - d. Neutralize the effects of legacy preference in evaluating minority rushes
 - e. New language was added in the Student Code of Conduct to detail what is considered acts of dishonesty during campus elections

- **Faculty/Staff Benefits** – Rebecca Royen
 - The enrollment period is one opportunity to make changes to insurance. Everyone should receive letters showing the comparison between UA and other SEC schools. UA was on the lower end or in the middle cost range. New: Employees who only have one dependent will now fall into the employee plus 1 category, which will be a \$16 savings.
- **Information Technology** – Craig Graves
 - UA is moving towards a more policy driven approach for campus. This comes from feedback we were given by SACS during the last accreditation review. SACS found policies on the academic side of campus to be lacking, however, they found the business side of campus to be in good shape. Departments will still be able to have their own policies, they will just not be able to conflict with broader UA policies and must be formatted the same as broader UA policies. OIT and the IT committee are working to develop a system that can house these policies and make them convenient to access, so that is why you are hearing about this from the IT committee. It is not something born out of OIT. If people would like to know more about this, they can visit this website: <https://oit.ua.edu/about/policies/> or contact Scott Montgomery or Mary Anne Canant in OIT or Lorne Kuffel in Institutional Research and Assessment.
- **Intercollegiate Athletics** – Scott Sharp
- **International Education** – Gayle Howell
 - Committee Chair Dr. Tricia McElroy opened the meeting by reintroducing the issue of housing for international guests and graduate students. I plan to follow up with Dan Wolfe (Campus Planner) and Tim Leopard, and to inquire once again about plans for Capital Hall.
 - Student applications for Fulbright awards are up from 29 last year to 49 this year. Very exciting!
 - Having won the grant to have a Peace Corps recruiter on campus, Capstone International is pleased to have Jody O'Dell (Social Work) in place this fall. She is available to share information about the Peace Corps through classroom visit, information sessions, application workshops, and office hours. She may be reached at PeaceCorps@ua.edu, and in 121E B. B. Comer.
 - November 14-18 is International Week. If you have an event you would like to sponsor, please contact Teresa as soon as possible.
- **Libraries** – Camisha Adams
- **OCTSA** – Danielle Clark
- **Parking and Transportation** – Linda Johnson
- **Safety and Security** – Terry Davis
- **Student and Campus Life** – Helen Smith
- **Student Health** – Brian Pendley
- **Undergraduate Programs** – John Chambers
- **University Recreation** – Wyant Boreson

- Andre Love has been named the new Executive Director of University Recreation
- **United Way** – Julie Elmore

Old Business: none

New Business: HR addressed the PSA regarding the changes to the Fair Labor Standards Act (FLSA). Their power point included the new ruling update, introduction of the new Professional Non-Exempt Classification, employee implications, management implications, laws and policies, and what is next for campus. A recap can be found on this link: <http://us1.campaign-archive2.com/?u=4404b395dc53aa1a4a3a5f9dd&id=a551661623>.

Announcements: If you are out and about on game day, please be supportive of our students. Some of them may choose to exercise their right to not stand during the national anthem. They will hopefully be exercising this peacefully and it is our goal to help keep them safe.

Adjourned at 3:51pm.

The next PSA General Assembly meeting will be held on November 17, 2016.