



## **STEERING COMMITTEE MEETING December 14, 2016**

The meeting was called to order at 10:33 am by Darrell Hargreaves, President.

Minutes from November were approved and will be posted to the PSA website.

### **Officer Reports:**

#### **President:** Darrell Hargreaves

- The Senior Associate Provost and Vice President for Diversity, Equity, and Inclusion search committee will have its second meeting on December 15, 2016 from 8:30-10:30am. Darrell will continue to give updates during this process.
- Campus Master Plan meeting will be held today, December 14<sup>th</sup>, at 3pm in the MAR room. There is a draft of the master plan on UA's website.
- Six people were voted in to have at-large positions:
  - Jason Sellars
  - Matt Anders
  - LeAnn Cooper
  - Emily Sahib
  - Terry Davis
  - Dana Sample
- A representative from the Alabama Retirement Investment Association would like to speak to the PSA. Darrell will be in contact with them.

#### **President-elect:** Robert Baxter

- North Lawn 1013 has been reserved for the Spring PSA General Assembly meetings.
- The Provost Search Committee met last Wednesday to discuss the candidates. The search has been narrowed down to a couple of candidates and the search committee has given its recommendation to President Bell for his consideration and decision.

#### **Past-President:** Jennifer Clark-absent

#### **Secretary:** Emili Alexander – no report

**Treasurer:** John Chambers-absent

**Historian:** Julie Elmore-no report

**Parliamentarian:** vacant

### **Committee Reports:**

**Assembly Operations:** Scott Sharp-no report

**Communications and Public Relations:** Rebecca Royen

- The survey sent to identify PNE (Professional Non-Exempt) employees in the PSA was very positive, but since the FLSA injunction we will not move forward at this time.

**Professional Development:** Amy LeePard

- The Skillport partnership with Human Resources is coming to an end. We are hopeful that people took advantage of this opportunity so we can give feedback to HR.
- Dr. Bell we be receiving his invitation to the spring Outstanding Professional Award ceremony next week. There is a committee timeline set for next year that will start in January in preparation for the ceremony.

**Nominations and Elections:** Holly Grof

- A request has been made to HR for the list of professional staff members. Since the FLSA injunction, everything should proceed as normal with the nominations and elections timeline.

**Service and Outreach:** Daphne Wright

- Committee did not meet in December.
- \$17 was raised at the fundraiser night at Zoe's.
- PSA has raised \$1900 for Brewer Porch Children's Center. There are 56, so they will get around \$20 a piece and they will buy something for each house.
- PSA collected 500 shoes for the shoe drive.
- Alabama Reach is in need of pantry items. Daphne will send out a list of the items the need most. We will be asking PSA members to bring items to the January meeting so we can help stock their pantry.
- 18 cell phones and parts were collected this semester.

**Staff Life:** Danielle Clark

- Committee will meet today, 12/14/16, at 2pm.
- Before the FLSA injunction, the committee decided to table the conversations around FLSA until UA gave more information.
- The committee will now be focusing on educational benefits and paid parental leave.

- The committee is working on a resolution to UA that will waive the application fee for professional staff. They are also looking into the possibility of having our 12 credit hour benefit be for the full academic year, and not restricted to using a certain amount of credit hours each term.
- The committee is looking into UAB's paid parental leave policy. Danielle has tried to contact someone from UAB to discuss this, but has not been able to get in touch with anyone. Once they have been able to talk to someone as UAB, the committee will look into proposing a resolution to UA.
- OCTSA update: they had a meeting on 10/13/2016 and the OCTSA expressed concerns about the new time clock system. They are working on a resolution that UA needs to fund card swipe machines in each building. They wanted to get feedback from the PSA, as the new policy is creating extra work for the time keepers and approvers. They would like our input to include in their resolution.

**Technology and Web:** Kim Smalley-no report

**Old Business: none**

**New Business:**

- Darrell is currently working on the topics for our spring general assembly meetings. Some suggestions: OIT, Higher Education Partnership, and the Retirement Systems of Alabama.
- The Steering committee revisited the conversation about a resolution to support students that was discussed in the November general assembly meeting. Holy brought many examples from other SEC institutions (LSU, the University of Tennessee, and the University of Illinois) for the steering committee to look at. The steering committee also looked at the PSA's Resolution to Administration in support of Advancing Diversity at The University of Alabama that was put forth in 2013. Holy presented a draft of a Resolution to Diversity and Inclusion for the steering committee to look at. It will be placed in box with the intent to be edited before the January Steering Committee meeting, so a draft can be presented to the PSA at the January general assembly meeting. Many ideas were also discussed on how to hold PSA accountable for a resolution (if one is put forth). Those ideas included: safe zone training for PSA, a potential diversity committee, and consistently promoting resources that are available on our campus.
- Name placards for the General Assembly meetings were requested, so members could be identified in the meetings.
- The Steering Committee would like to meet soon to discuss the roll that HR plays on campus.
- The steering committee meetings will be moved back to the second Thursday of each month from 3:30-4:30pm.

Next Steering Committee will be on January 12, 2017 at 3:30 pm.

Adjourned at 12pm.